



**COUNCIL MEETING
AUGUST 17, 2026
6:30 P.M.**

ORDER OF BUSINESS

1. PLEDGE TO FLAG
2. INVOCATION
3. APPROVAL OF AGENDA
4. CONSENT AGENDA ITEMS
5. PUBLIC HEARING
 - a. **ORDINANCE** to Extend Corporate Limits - Wilson's Mills Fire Station 3 - Parcel ID 05I05022A
6. 1st OPEN FORUM
7. REGULAR BUSINESS:
 - a. MAYOR FLETA BYRD
 - b. TOWN MANAGER - Leighanna Worley
 - i. Discussion of Joint Draft RFQ with Johnston County for Utility Master Plan
 - ii. Review of Town Hall Monumnet Sign Renderings
 - iii. Manager Comments/Updates
 - c. PLANNING DEPARTMENT - Wendy Oldham
 - i. Appointment of Planning Board Member - Seat #4
 - ii. Appointment of Planning Board Member - Seat #8
 - iii. Request to Change Time for Planning Board Meetings
 - d. COUNCILMEMBER COMMENTS
8. 2nd OPEN FORUM
9. CLOSED SESSION
 - a. 143-318.11a(4) "...economic development..."
10. ADJOURNMENT

TOWN OF WILSON'S MILLS
WORK SESSION
May 26, 2026

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers Doris Riley, Tim Brown, David McGowan, and Carolyn Dobbin.

OTHERS PRESENT: Town Administrator Leighanna Worley and Town Clerk Emily Matthews.

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 5:02pm.

Departmental Reports: Mayor Byrd referenced the Finance report and said she likes the breakdown of accounts that was included this month. Councilmember McGowan asked about the formatting of the report and asked if departments could be listed at the top rather than the bottom. Finance Director Connie Lassiter said the report is how it is printed from the system and it unfortunately cannot be changed. Councilmember Brown asked about software purchases and Town Manager Leighanna Worley said both the Planning and Police Departments have software purchases in their budget for the needed software in their departments. Mayor Byrd asked about the S G James tree endowment the Town received years ago and asked if the funds can be used for trees on town property. Ms. Worley said the original contract was for the first 10 years and it is now 12 years old. Mr. James passed away last year but the endowment still stands and was moved to a trust. She said she has talked to Attorney Du Sablon on how we can use the funds. She said the endowment was \$25,000 but we are only allowed to use the interest. Ms. Worley said at the beginning of the upcoming fiscal year we can see if we want to use the interest or let it continue to build. Councilmember Brown asked for further information on how we received this endowment. Ms. Worley said Mr. James gave endowments to each town in Johnston County and the total for Wilson's Mills was \$25,000 in an interest bearing account. She said stipulations were placed on how the interest could be spent and where the trees could be placed. Mayor Byrd said it is definitely worth Attorney Du Sablon looking into.

Councilmember McGowan asked about the food donation budget and if we will be moving the remaining funds to next year's budget. Ms. Worley said Mrs. Young at the Elementary School reached out recently and our new Events Coordinator will be speaking with her about how we can make sure the students will benefit from donations over the summer. Mrs. Lassiter said she has contacted the auditors that Council awarded the contract to but she has not heard back from them yet.

Councilmember McGowan asked if we had an exit interview process before Human Resources Director Jenny Martin came to work for the Town and Ms. Worley said no. Councilmember McGowan asked who conducts the exit interview and Ms. Martin said she does. Councilmember McGowan asked who sees the answers to the interview and Ms. Martin said she makes the responses in the interview generalized in order to make sure no specific names are listed. She said she then talks to Manager Worley and the supervisors of the employee who left. Mayor Byrd asked if the Patrol Sergeants have been hired in the Police Department and Ms. Martin said yes, they were internal hires. Councilmember Brown T asked if any valuable information, both good and bad, was determined by the interviews and Ms. Martin said yes.

Councilmember McGowan asked about the added strobe lights in the Events

vehicles and why they were needed. Ms. Worley said they are used when the Events Coordinator is out putting up or taking down signs for events. Councilmember Brown asked what the process for the community service workers. Ms. Worley said it is not our preferred way to receive help because it can be inconsistent. Councilmember Brown expressed concerns about workers with certain charges being at the Community Park and Chief said there are some people with certain charges we do not accept. He said the community service is court ordered and we have the ability to turn down any workers we do not want to take. Councilmember McGowan asked if the service hours are determined by us or by the worker. Chief said it is up to the worker to work with Mr. Moore on when they will get their needed hours in.

Councilmember McGowan stated he is concerned about the low number of vehicle stops and he said he thinks there aren't as many stops per officer as needed. Chief said he doesn't put quotas on officers and some officers like traffic stops more than others. Councilmember McGowan said he is still concerned the total number of stops is low. Councilmember Brown asked if the accidents at the intersection of I-42 and Wilson's Mills Road have increased. Chief said no but there are fewer due to there no longer being a traffic light there.

Councilmember Brown asked if the County is being cooperative about servicing areas in town with utilities. Mrs. Oldham said they are doing what they said they were going to do. She said they are reviewing the ones they said they would and they are releasing some. Councilmember Brown asked for updates on Midtown and Mrs. Oldham said we are still waiting on preliminary plans and the developer said they plan to make changes to the plans. Councilmember Brown asked about the land clearing near Raleigh Brewing and Mrs. Oldham said she is not sure what they are planning but it is being cleared for Andrew's Grading and Paving. She said she plans to look into it and we tried to get the owner to annex into town but he didn't want to. Mayor Byrd asked about the Wellons property that will be connected to Wilson's Ridge subdivision and asked if the connection is only for the homes or for commercial developments as well to be connected to Wilson's Ridge. Mrs. Oldham said it will all be connected together, but the Wellons property will not be part of the subdivision. She said the developer is working with DOT to get a driveway out to Swift Creek Road to allow for an additional entrance. Councilmember Brown asked if the commercial will be beneficial to the citizens and Mrs. Oldham said hopefully so but she had not heard what they are planning to put in the commercial area. In the Eason Creek subdivision Mrs. Oldham said we are just waiting on build out and then we can start the process to take over the streets. She said the roads were built to DOT standards, we are just waiting on final paperwork. The Cottages subdivision has issues that need to be fixed before we can take it over. The SCM inspection has been completed. Councilmember McGowan asked if any more retention pond break-ins have happened and Mrs. Oldham said not that she is aware of.

Town Manager Worley said the Closed Session can be removed from the agenda because there are no updates to provide. She said she will email Council with any updates she receives before their next meeting. Ms. Worley said she has a meeting with our Department of Transportation engineer on May 28th and she plans to discuss the intersection of Wilson's Mills Road and Fire Department Road. She said she will also be speaking with them about the work out in front of Town Hall. She said we will be using part of the grant money for the sign in the front and she will be talking to them about right of way issues. She said she

has a call with Studio 310 on Friday to finalize the punch list and closeout dates. Councilmember Riley asked if we can get Wilson's Mills flags or banners to be placed on the light poles lining the driveway into Town Hall. Manager Worley said we can look into it and the poles should be equipped to hold banners. She also said Council has talked about having flag poles at the front of Town Hall with the United States, North Carolina, and Wilson's Mills flags.

Mayor Byrd expressed concerns about the County not taking us seriously regarding the utilities agreement. Ms. Worley said we expect to have an answer by end of week.

Budget Discussions:

Manager Worley said nothing has changed regarding the budget for the upcoming Fiscal Year since Council's meeting last Monday. She said a public copy of the budget is available at Town Hall.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Doris Riley to adjourn. Motion carried unanimously.

The meeting adjourned at 5:47pm.

;

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWN OF WILSON'S MILLS
SPECIAL MEETING
June 29, 2026

PRESENT: Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Tim Brown, Carolyn Dobbin, and Doris Riley.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, and Finance Director Connie Lassiter.

ABSENT: Mayor Fleta Byrd

CONVOCATION: Mayor Pro-tem JC Triplett declared a quorum present and called the meeting to order at 4:00pm.

FINANCE DIRECTOR – Connie Lassiter: Finance Director Connie Lassiter explained the reason for the budget amendment. She explained the agreement we have with Johnston County for the sewer lines in town require us to make an additional payment towards the USDA loan each year. She said the additional payment was not made last fiscal year so we will now need to make both last year's additional payment and this year's additional payment.

**Ordinance to the
Amend the Budget
for Fiscal Year 2026-
2027:**

Arrival of Councilmember: Councilmember Carolyn Dobbin arrived at 4:02pm.

Continued: Last year the additional payment was \$22,334 and this year the additional payment is \$21,680 for a total of \$44,014. She said we have budgeted enough to cover both payments except for \$2,270 which is the amount listed in the budget amendment.

Councilmember Brown asked if we have a system in place or a checklist to avoid any future missed payments. Mrs. Lassiter said this was very likely something that was simply forgotten due to the end of year being a hectic time in finance. She said the balance sheet was off when she first started with the Town but it has since been reconciled. Councilmember McGowan said he is concerned the state will be worried since we missed the payment. Ms. Worley said this does not involve the state, this is between us and the County. She said we did make the payment to USDA but the additional payment required by the agreement with the County was not made.

A motion was made by Councilmember Brown and seconded by Councilmember Doris Riley to adopt the following Ordinance to Amend the Town of Wilson's Mills Budget for Fiscal Year 2025-2026, Budget Amendment 3. Motion carried unanimously.

**AMENDMENT TO THE
TOWN OF WILSON'S MILLS
FY25-26 BUDGET ORDINANCE AMENDMENT #3**

BE IT ORDAINED by the Town Council of the Town of Wilson's Mills, North Carolina that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the Enterprise Fund, the appropriations are to be changed as follows:

Expenditures	Increase	Decrease
30-7140-711 Principal USDA Sewer Bond A	\$2,270.00	
TOTAL	\$2,270.00	

Section 2. To amend the Enterprise Fund, the estimated revenues are to be changed as follows:

Revenue	Increase	Decrease
30-3900-911 JoCo Public Utilities	\$2,270.00	
TOTAL	\$2,270.00	

Section 3. The amendment is for the purpose of USDA Sewer Series Bond A loan payment.

Section 4. Copies of this budget amendment shall be furnished to the Town Clerk, and to the Budget Officer and the Finance Officer for their direction.

ADJOURN:

A motion was made by Councilmember Tim Brown and seconded by Councilmember Carolyn Dobbin to adjourn. Motion carried unanimously.

The meeting adjourned at 4:12pm.

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWM #206

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF
THE TOWN OF WILSON'S MILLS, NORTH CAROLINA**

WHEREAS, the Town of Wilson's Mills Town Council has received a petition under G.S. 160A-31 for satellite annexation of the area described below; and

WHEREAS, the Town of Wilson's Mills Town Council has directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Wilson's Mills Town Hall, 4083 Wilson's Mills Road, Wilson's Mills, North Carolina at 6:30 p.m. on August 17, 2026 after due notice by Johnstonian News on August 12, 2026; and

WHEREAS, the Town of Wilson's Mills Town Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Wilson's Mills, as of August 17, 2026.

The areas proposed for annexation are described as follows:

BEGINNING at a rebar set in the northern right-of-way line of Gordon Road and runs thence North 07 degrees 11 minutes 12 seconds East 285.00 feet to a new rebar; thence, running North 10 degrees 50 minutes 54 seconds West 245.65 feet to a new rebar set in the southern right-of-way line of GLP One Way; thence, running along the southern right-of-way line of GLP One Way the following courses and distances: North 67 degrees 22 minutes 29 seconds East 140.00 to a NC Department of Transportation monument, along a curve having a radius of 1190.00 feet, arc length 81.99 feet, chord bearing North 68 degrees 20 minutes 23 seconds East 81.97 feet, and North 64 degrees 07 minutes 54 seconds East 168.00 feet to a new

rebar; thence, running South 16 degrees 03 minutes 33 seconds East 754.60 feet to a rebar set in the northern right-of-way line of Gordon Road; thence running along the northern right-of-way line of Gordon Road the following courses and distances: North 86 degrees 25 minutes 19 seconds West 262.00 feet, along a curve having a radius of 3000.00 feet, arc length 113.76 feet, chord bearing North 85 degrees 19 minutes 54 seconds West 113.75 feet and North 84 degrees 14 minutes 58 seconds West 180.79 feet to the point and place of BEGINNING and containing 6.436 acres, excluding the highway right-of-way, more or less, and recorded in Plat Book 92, Page 416, Johnston County Registry.

Section 2. Upon and after August 17, 2026, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Wilson's Mills and shall be entitled to the same privileges and benefits as other parts of the Town of Wilson's Mills. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Town Clerk of the Town of Wilson's Mills shall cause to be recorded in the office of the Register of Deeds of Johnston County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Johnston County Board of Elections, as required by G.S. 163-288.1.

ADOPTED THIS 17th DAY OF AUGUST 2026

ATTEST:

JC TRIPLETT, Mayor Pro-tem

EMILY MATTHEWS, CMC, Town Clerk

APPROVED AS TO FORM:

GABRIEL DU SABLON, Attorney at Law

State of North Carolina
County of Johnston

I hereby certify that the foregoing is a true and accurate copy of the Annexation Ordinance for 6.436 acres located off Gordon Road, duly adopted by the Town Council of the Town of Wilson's Mills, North Carolina at a meeting held on August 17, 2026, at 6:30 p.m. in the Wilson's Mills Town Hall Council Chambers, 4083 Wilson's Mills Road, Wilson's Mills, North Carolina.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official corporate seal of said Town to be affixed this the ____ day of _____, 20__.

Emily Matthews, CMC, Town Clerk

State of North Carolina
County of Johnston

I, _____, a Notary Public, do hereby certify that Emily Matthews, Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purposes therein expressed.

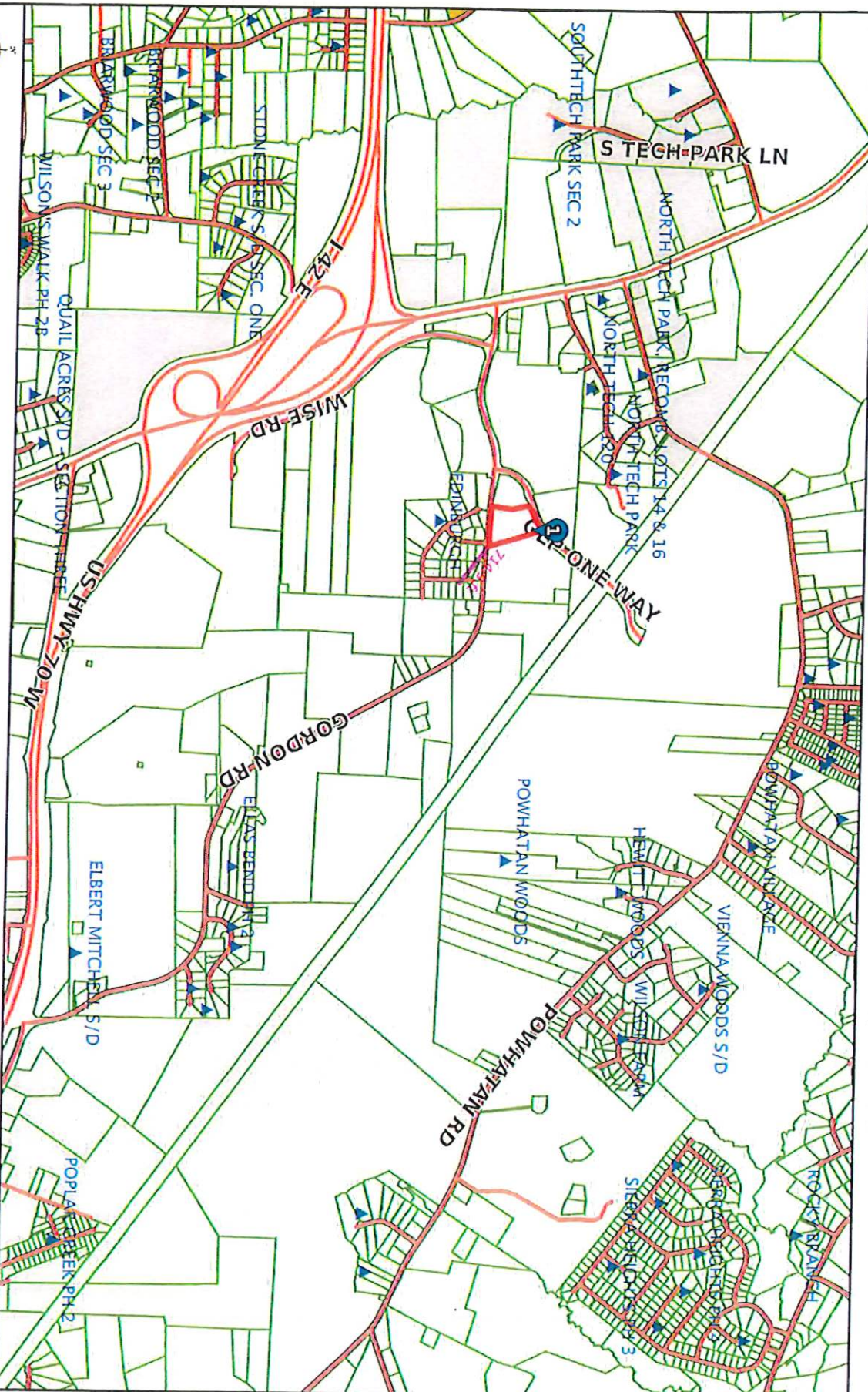
WITNESS my hand and notarial seal this ____ day of _____, 20__.

My commission expires: _____

(SEAL)

NOTARY PUBLIC

*** DISCLAIMER ***
Johnston County assumes no legal responsibility for the information represented here.



Scale: 1:23028 - 1 in. = 1919.04 feet

(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)

Request for Council Action

Agenda Item 7b(i)

TO: Mayor Fleta Byrd and Town Councilmembers
FROM: Leighanna Worley, Town Manager
DATE: August 17, 2026
RE: Draft RFQ for Utility Master Plan

Wendy and I will be meeting with Kim Rineer and Chandra Farmer on August 21st to review the attached draft RFQ for a Utility Master Plan. This plan was part of the newly approved agreement with Johnston County and money has been budgeted for this for the current fiscal year.

We have discussed that the cost for the plan would be split 50/50 with the county.

The RFQ does not need to be formally accepted at this meeting but is up for discussion prior to our meeting with the county to try and get this finalized and posted to receive bids.

ATTACHMENTS:

Draft Joint RFQ for Master Utility Plan

ACTION(S) REQUESTED:

Discussion regarding aspects of the RFQ to finalize with the county for Council's approval at your next meeting.

Request for Qualifications

Joint Wilson's Mills/Johnston County Wilson's Mills Sewer Development Plan August 19, 2026



Statements of Qualification Due by:
September 17, 2026
5:00 pm

Johnston County
Department of Public Utilities
309 E. Market Street
Smithfield, NC 27577

**NOTICE
REQUEST FOR QUALIFICATIONS
Joint Wilson's Mills/Johnston County
Wilson's Mills Sewer Development Plan
Deadline: September 17, 2026 5:00pm**

The Wilson's Mills Planning Department and Johnston County Department of Public Utilities (JCPU) are seeking statements of qualifications from qualified consultants to conduct a comprehensive Wilson's Mills Sewer Development Plan. The Wilson's Mills Sewer Development Plan will evaluate the Town's 10-year and 20-year sewer needs and determine the best path to meeting those needs. A selection panel will review and evaluate the qualifications statements and select a single consulting firm for this project.

All full copy of the Request for Qualifications can be viewed and downloaded at http://www.johnstonnc.com/ut2/content.cfm?page_desc=advertisements or requested from JCPU at 919-209-8333.

Qualification Statements will be received by the Johnston County Department of Public Utilities, c/o Kimberly C. Rineer, PE, 309 E. Market Street, Smithfield, NC 27577 until 5:00 pm on September 17, 2026.

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Joint Wilson's Mills/Johnston County
Wilson's Mills Sewer Development Plan
Deadline: September 17, 2026 5:00pm

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Background

Johnston County operates the water and sewer systems within the Town of Wilson's Mills. The Town's existing water and sewer systems are mapped and inventoried in the County's GIS system (<https://www.johnstonnc.gov/gis2/>). Upon request sent to kim.rineer@johnstonnc.gov, a login that will grant access to more detailed information for the utilities and links to record drawings can be obtained. The County also maintains records of sewer permitting and pump station run times and meter readings that would be made available to the successful consultant.

A recent interlocal agreement establishes a long-term path for that arrangement and identifies a sewer interest area. The Town has a plan for the future development of the Town and its boundaries. Major expansion of the Town's sewer system will be required to meet the Town's development goals.

Project Description

The proposed project includes the following:

Deliverable Report Due January 31, 2027

The project will require a kick off meeting and a minimum of two project development meetings with the County and Town. The Consultant will start by developing an information request. The County and Town will respond within two weeks. Two bound copies and one electronic copy of the report shall be deliver to each the County and the Town. Analysis shall include the following:

1. Develop the Town's sewer demand projections by sewershed for the 5, 10, 15 and 20 year planning horizons.
2. Evaluate available capacity within the Town's existing system
3. Identify and evaluate options to expand/improve the sewer system to meet the 10 and 20 year development plans provided by the Town
4. Estimate costs of viable alternatives
5. Final recommendation for CIP projects with descriptions, costs, and timeframes.

Submittal Information

All respondents are requested to provide the information cited below, as well as any supplemental information that provides a comprehensive view of the firm, the proposed design team and the approach to this project. However, information should be presented in a clear and concise manner. Submittals shall not exceed five (5) pages printed front and back or ten (10) pages printed only on the front. Fold out, 11x17 pages are allowed if needed to display maps or charts. If a hard copy Qualification Statement is submitted, three (3) copies shall be submitted.

Section I - Information about the Firm

- General overview of the firm and its experience relevant to this project.
- Provide a clear concise answer to the question – "Why should the Town and County select your firm for this

project?”

- Provide experience with similar projects by including a list of a minimum of five (5) completed projects (similar to the proposed project). Include the following with each project:
 - Location and brief description (including initial budget)
 - Name and contact numbers for owner's representatives
 - Project team involved with specific responsibilities
- References: Identify three (3) references including the name of organization, phone number, address and email address. Please include the name and contact information of a specific contact at each referenced organization.

Section II - Information about the Proposed Project Design Team

- List the proposed design team and, at a minimum, the following information for each:
- Role/project responsibility of each member of the design team for this project.
 - Qualifications
 - Education
 - Relevant experience, with specific note of any governmental projects
 - Length of service with present firm. If less than two years, cite name of previous firm.
 - List relevant projects completed by each team member during the past five (5) years, complete with project name, location, project components, project budget, completed cost and contact name and phone number of Owner's representative. Denote any of the listed projects that were completed when team members were employed by other than current firm.
- Name, address and phone number of any sub-consultant along with their qualifications for the project and resumes of any key personnel.

Section III: Project Approach

- Project Approach: Describe your approach and understanding of this project and any special ideas, techniques or suggestions that you think might make the project proceed smoothly.
- Qualifications: Include a general overview of the firm and describe your firm's unique qualifications and training for this type of work. Cite specific engineering certifications or accreditations that may apply.

Section IV: Schedule

- Schedule: Describe your plan/schedule for completing the work. (see Project Description)

Firms must submit Four (4) hard copies of their qualification statement or one electronic copy. Qualification statements will be received by the Johnston County Department of Public Utilities, c/o Kim Rineer, PE, 309 E. Market Street, Smithfield, NC 27577 until 5:00 pm on September 17, 2026. A selection panel will review and evaluate the qualification statements and select a single consulting firm for this project. For additional information, contact Kim Rineer, PE at (919) 989-5725 or kim.rineer@johnstonnc.com.

Terms and Conditions

Submission of a statement of qualifications indicates acceptance by the firm of the conditions contained in this request for qualification unless clearly and specifically noted in the statement of qualification submitted and confirmed in the contract between the County and firm selected.

The County and Town reserve the right without prejudice to reject any or all statements of qualifications submitted, to waive any non-material irregularities or informalities in any RFQ, to accept, or reject any item or combination of items and to request additional clarification of statement of qualifications.

All statements of qualifications received become the property of the County and Town and information included therein or attached thereto, shall become public record upon their delivery to the County. Any and all costs associated with the preparation of a response to this request are the responsibility of the proposer, and are not to be passed to the County nor Town.

Please see attached (Exhibit A) a copy of the County's standard technical service contract.



Request for Council Action

Agenda Item 7c(i-ii)

TO: Mayor Fleta Byrd and Town Council Members
FROM: Wendy Oldham, CZO
DATE: August 17, 2026
REQUEST: APPOINTMENT OF A NEW PLANNING BOARD MEMBERS

Please appoint a new member to the Planning Board to fill vacant seat #4 as well as seat #8. Both seats expire on June 28, 2028. The Planning Board received seven applications to fill the seats vacated by Jay Mouser and Jim Uzzle.

After reviewing the applications, the Planning Board met on August 3, 2026, to further consider the candidates. During this meeting, members had the opportunity to speak with and question Mr. Bennie Cherry and Mr. Alvin Hardy regarding their interests and qualifications.

Following this discussion, the Planning Board recommends the appointment of Mr. Bennie Cherry to fill vacant seat #4 and Mr. Alvin Hardy to fill vacant seat #8.

Action Requested:

Please vote separately to appoint a new member to the Planning Board to fill vacant seat #4 and new member to fill vacant seat #8, both of which expire on June 28, 2028.

Respectfully Submitted,



Wendy Oldham, CZO
Planning Director

Town of Wilson's Mills

P. O. Box 448

Wilson's Mills, N.C. 27593

919-938-3885 – Office 919-938-1121 - Fax

Application for Committee Appointment

(Please Print When completing the application)

Please indicate below which committee(s) or board(s) you are interested in serving on.

☒ Planning Board

☐ Historic Preservation Committee

☐ Events Committee

☐ Board of Adjustment

☒ 1st Time Appointment

☐ Reappointment

Full Name: Bennie Ray Cherry

Address: 150 Carriedelle Lane, Wilson Mills, N.C. 27777

Phone Number (Home) _____ (Mobile) 919-879-9243

Employer: _____ Occupation: _____

Do you live in the Wilson's Mills Corporate Limits? yes How long? 9 years

Are you a citizen of the United States? yes How Long? Life

Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.

N/A

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? I've worked the town of Wilson Mills for a few years and I see traffic concerns with safety of our children and other residents.

What areas of concern would you like to see the committee address? Public works, why the town doesn't offer trash pick up or other things, but yet we pay town taxes.

Signature Bennie Ray Cherry

Date 8-3-2026

Any comments can be written on the back of this page if you need more room to do so.

Appointed to _____ Committee on _____

Town of Wilson's Mills

P. O. Box 448

Wilson's Mills, N.C. 27593

919-938-3885 – Office 919-938-1121 - Fax

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Planning Board

☐ Historic Preservation Committee☐ Events Committee

Board of Adjustment

**1st Time Appointment**☐ **Reappointment**Full Name: Alvin Bernard HardyAddress: 243 Willow Branch Ln Clayton NC 27520Phone Number (Home) N/A (Mobile) 919-901-3395Employer: N/A Occupation: RetiredDo you live in the Wilson's Mills Corporate Limits? yes How long? 16 yrsAre you a citizen of the United States? yes How Long? 75 yrsHave you ever served on any committees or any of the above listed committees or Boards? If so, please list.
NOWhat do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? Fairness, integrity, a heart to serve all peopleWhat areas of concern would you like to see the committee address? Safety devices, employment opportunities, entertainment venuesSignature Alvin Hardy Date 5-18-26Any comments can be written on the back of this page if you need more room to do so.

Appointed to _____ Committee on _____

Town of Wilson's Mills

P. O. Box 448

Wilson's Mills, N.C. 27593

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☒ Planning Board

☐ Historic Preservation Committee

☐ Events Committee

☐ Board of Adjustment

Califbrown24th@gmail.com

☒ 1st Time Appointment

☐ Reappointment

Full Name: Calif Lamar Brown

Address: 575 Pine Department Rd., Clayton ; 27527

Phone Number (Home) 919-912-8445

(Mobile) _____

Employer: Lee Nissan

Occupation: General Sales Manager

you live in the Wilson's Mills Corporate Limits? YES

How long? 22 YEARS

Are you a citizen of the United States? YES

How Long? all my life

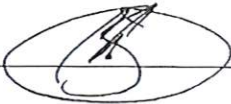
Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.

NO

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? YES

What areas of concern would you like to see the committee address? None

Signature



Date

10/14/2025

Any comments can be written on the back of this page if you need more room to do so.

Appointed to _____ Committee on _____

Question 1:

I believe my qualifications for serving on the planning board committee come from my strong attention to detail, my experience working with the public, and my commitment to being fair and thoughtful when reviewing decisions that affect the community. Throughout my career I have worked in roles that require organization, accountability, and the ability to listen carefully to different perspectives. I believe I would be an asset to the committee because I am community-minded, dependable, and willing to put in the time to understand regulations, planning goals, and the long-term impact decisions have on residents and local growth. I would approach the role with professionalism, an open mind, and a genuine interest in helping the community develop responsibly.

Question 2:

I value the small-town character that makes Wilson's Mills such a special place to live. Having moved here from the much faster-paced and heavily developed environment of Long Island, New York, I truly appreciate the quieter atmosphere and strong sense of community that the town offers. While growth is inevitable and can be positive, I believe it should be thoughtful and balanced. I would like to see Wilson's Mills maintain its small-town feel while still allowing for the everyday conveniences residents need, such as a local supermarket or small, locally owned restaurants. I am not completely opposed to larger companies or development, but I believe those decisions should be considered carefully based on location and the potential impact on traffic, infrastructure, and surrounding neighborhoods. Thoughtful planning can help ensure that any growth makes sense for the community while preserving the character that attracts people to Wilson's Mills in the first place.

Town of Wilson's Mills

P. O. Box 448

Wilson's Mills, N.C. 27593

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☐ Planning Board

☐ Events Committee

☒ Historic Preservation Committee

☒ Board of Adjustment

☒ 1st Time Appointment

☐ Reappointment

Full Name: Robert Chase Pickett

Address: 175 Eason Creek Way

Phone Number (Home) _____ (Mobile) 919.806.9213

Employer: Actual Size Builders, Inc. Occupation: Co-Owner

Do you live in the Wilson's Mills Corporate Limits? Yes How long? 1 year 3 months

Are you a citizen of the United States? Yes How Long? Birth

Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.

Board Member as Builder Director for HBADOC, Member of Durham BOA for 5 yrs
(Durham, Orange, Chatham) for 2 yrs

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? I'm a licensed General Contractor, accredited Builder and Remodeler by the NC Builder Institute, I served on the Durham BOA and was the longest tenured member before moving here 2024. I just want to help and serve.

What areas of concern would you like to see the committee address? Historical appropriateness for permits on older structures, common sense approach for variance requests, and lobbying to move towards a universally accepted UDO to govern construction in our area, especially construction near watersheds and floodplains.

Signature: Robert C. Pickett Date: 1/21/26

Any comments can be written on the back of this page if you need more room to do so.

Appointed to _____ Committee on _____

Town of Wilson's Mills

P. O. Box 448

Wilson's Mills, N.C. 27593

919-938-3885 - Office 919-938-1121 - Fax

Application for Committee Appointment

(Please Print When completing the application)

Please indicate below which committee(s) or board(s) you are interested in serving on.

☒ Planning Board

☐ Historic Preservation Committee

☒ Events Committee

☐ Board of Adjustment

☒ 1st Time Appointment

☐ Reappointment

Full Name: Steven Ray Weaver U.S.Army Veteran

Address: 90 Powell Dr. Wilson's Mills N.C. 27577

Phone Number (Home) _____ (Mobile) 9842264222

Employer: Sunstates Security LLC Occupation: Restricted Access Consultant

Do you live in the Wilson's Mills Corporate Limits? Y How long? 3 Years

Are you a citizen of the United States? Y How Long? 66 Years

Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.
No

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? Grew up in a small town and are familiar with growth successes and prosperity. Have really

What areas of concern would you like to see the committee address? _____

Community Projects, Building Rapport in Communities and getting residents involved in where we reside

Signature Steven Ray Weaver

Date January 11, 2026

Any comments can be written on the back of this page if you need more room to do so.

Appointed to _____ Committee on _____

Town of Wilson's Mills

P. O. Box 448

Wilson's Mills, N.C. 27593

919-938-3885 - Office 919-938-1121 - Fax

Application for Committee Appointment

(Please Print When completing the application)

Please indicate below which committee(s) or board(s) you are interested in serving on.

☒ Planning Board

☐ Historic Preservation Committee

☐ Events Committee

☐ Board of Adjustment

☒ Part Time Appointment

Full Name: Kaitlin Meitzler

Address: 145 Eason Creek Way, Wilson's Mills, NC 27527

Phone Number (Home) N/A (Mobile) 908-763-8298

Employer: Galaxy Diagnostics Occupation: Sr. Quality Specialist

Do you live in the Wilson's Mills Corporate Limits? yes How long? 1 year & 2 months

Are you a citizen of the United States? yes How Long? Since birth (26.5 yrs.)

Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.

No

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? While I may not have construction management experience, I am good with organization, detail, and work well with teams. In addition, I want to be an involved member of the community while assisting with cautious town growth in whatever way possible.

What areas of concern would you like to see the committee address? I reviewed the document that outlines the strategic plan for fiscal years 2025/26 - 2030/31 and would love to see parks & recreation for Wilson's Mills become established as well as increasing walkability and adding more small businesses.

Signature: Kaitlin Meitzler

Date: 15 Jan 2026

Any comments can be written on the back of this page if you need more room to do so.

Appointed to

Committee on

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Please indicate below which committee(s) or board(s) you are interested in serving on.

☒ Planning Board
☐ Events Committee

☒ Historic Preservation Committee
☒ Board of Adjustment

☐ 1st Time Appointment

☐ Reappointment

Full Name: Lauren Nicole Doskoez

Address: 130 S. Rose Hill Drive

Phone Number (Home) _____ (Mobile) 631-452-0799

Employer: Blu Chip Marketing Occupation: Partner

Do you live in the Wilson's Mills Corporate Limits? Yes How long? 5

Are you a citizen of the United States? Yes How Long? 42 years

Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.
Yes, Clayton HS PTSA, Oxhead RD PTA, Centereach, NY

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? Please see attached page.

What areas of concern would you like to see the committee address? Please see attached page.

Signature Lauren Doskoez Date April 1, 2020

Any comments can be written on the back of this page if you need more room to do so.

Appointed to _____ Committee on _____

Request for Council Action

Agenda Item 7c(iii)

TO: MAYOR FLETA BYRD AND TOWN COUNCILMEMBERS
FROM: WENDY OLDHAM, CZO, PLANNING DIRECTOR
DATE: AUGUST 17, 2026
RE: REQUEST TO CHANGE TIME FOR PLANNING BOARD MEETINGS

The Planning Board discussed changing the meeting time from 7:00 p.m. to 6:30 p.m. for their meetings. The change was unanimously recommended to be sent to Council.

Please review the changes and make one of the decisions below:

APPROVAL

I make a motion to move the starting time of Planning Board meetings effective August 24, 2026 from 7:00 p.m. to 6:30 p.m.

DENIAL

I make a motion to deny moving the starting time of Planning Board meetings from 7:00 p.m. to 6:30 p.m for the following reason(s):

Respectfully,

Wendy Oldham, CZO
Planning Director