

TOWN OF WILSON'S MILLS
PLANNING BOARD MEETING
April 22, 2019

PRESENT: Chairman Donald Byrd, members Ray Stevens, Mary Beth Whitmere, & Marvin Dodd

OTHERS PRESENT: Valerie Brookens, Planning and Zoning Administrator, Mayor Jim Uzzle, and Rick Flowe and Tim Gauss of N Focus Planning

ABSENT: Members Ben Parrish and Lloyd Barnes

CONVOCATION: Chairman Byrd called the meeting to order at 7:00 p.m.

INVOCATION: Byrd gave the invocation.

APPROVAL OF MINUTES: Chairman Byrd asked for the approval of the December 2018 and March 2019 minutes. A motion was made to approve by Dodd and seconded by Whitmere. Motion carried unanimously.

APPROVAL OF AGENDA: Chairman Byrd asked for the approval of the agenda. A motion was made to approve the agenda by Dodd and seconded by Stevens. Motion carried unanimously.

OPEN FORUM: Chairman Byrd opened the public forum at 7:02 p.m. and with no one wishing to speak, closed it at 7:02 p.m.

REGULAR BUSINESS:
A. Review and Recommendation of SUP 04-2019 – To allow a doublewide at 106 Endridge Lane
Brookens reviewed the staff report for the special use permit to allow a double wide at 106 Endridge Lane with the Board. There was a discussion regarding the ability of the applicant to obtain the needed utilities through Johnston County. The Board felt that this information should be required prior to making any recommendations to the Town Council. A motion was made to table SUP 04-2019 until the applicant was able to provide a clear site plan and proof that the applicant could put in a septic tank by Dodd and seconded by Whitmere. Motion carried unanimously.

B. Planning and Zoning Report
Valerie Brookens reviewed the Planning and Zoning report for the month of March.

CLUP/UDO PROJECT
A. Project Orientation
Rick Flowe, of N-Focus Planning provided a brief orientation of the workbook binders, reading guide, and table of contents for Comprehensive Land Use Plan (CLUP) and Unified Development Ordinance (UDO) project.

B. Intro to Articles 1, 3, 4, 5 & 6
Rick Flowe introduced articles 1, 3, 4, 5 & 6 and explained that these articles contain some of the administrative and procedural elements that are needed for the ordinance. He explained that each time the Board met, they will go over the articles that were previously introduced, gain consensus, and then be introduced to additional articles to review for the next meeting.

C. Work Session Schedule
The Board agreed that they will have their next work session on May 6th at 6:30 pm.

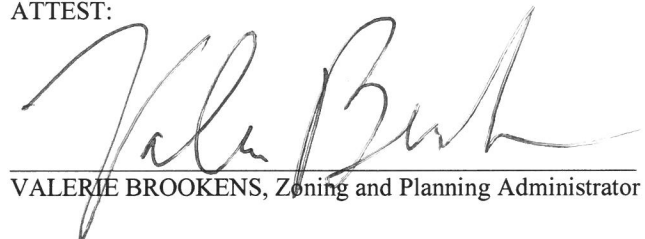
CONTINUANCE:

With there being no further business, a motion was made to continue the meeting until May 6th at 6:30 pm by Dodd and seconded by Whitmere. Motion carried unanimously. The meeting was continued at 8:30 pm.



DONALD BYRD, Chairman

ATTEST:



VALERIE BROOKENS, Zoning and Planning Administrator