

TOWN OF WILSON'S MILLS
REGULAR TOWN COUNCIL MEETING
August 21, 2023

- PRESENT:** Mayor Fleeta Byrd, Mayor Pro-tem JC Triplett, Councilmembers Carolyn Dobbin, and Tim Brown.
- OTHERS PRESENT:** Town Administrator Leighanna Worley, Deputy Clerk Emily Matthews, and Town Attorney Gabriel Du Sablon.
- ABSENT:** Councilmembers Randy Jernigan and David McGowan
- CONVOCATION:** Mayor Byrd declared a quorum present and called the meeting to order at 6:30pm.
- PLEDGE** Mayor Byrd led the pledge of allegiance to the flag.
- INVOCATION:** Mayor Byrd gave the invocation.
- APPROVAL OF AGENDA:** Mayor Byrd asked for approval of the agenda.

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Carolyn Dobbin to approve the agenda as presented. Motion carried unanimously.
- APPROVAL OF MINUTES:** Mayor Byrd asked for any comments or corrections to the minutes for the Regular Town Council Meeting for July 17, 2023.

Regular Town Council Meeting- July 17, 2023: A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Tim Brown to approve the Regular Town Council Meeting Minutes for July 17, 2023, as presented. Motion carried unanimously.
- Closed Session Minutes – July 17, 2023:** Mayor Byrd asked for any comments or corrections to the minutes for the Closed Session Minutes for July 17, 2023.

A motion was made by Councilmember Tim Brown and seconded by Mayor Pro-tem JC Triplett to approve the Closed Session Minutes for July 17, 2023, as presented. Motion carried unanimously.
- Council Work Session Minutes – August 2, 2023:** Mayor Byrd asked for any comments or corrections to the minutes for the Council Work Session Minutes for August 2, 2023.

A motion was made by Councilmember Tim Brown and seconded by Mayor Pro-tem JC Triplett to approve the Council Work Session Minutes for August 2, 2023, as presented. Motion carried unanimously.
- Closed Session Minutes – August 2, 2023:** Mayor Byrd asked for any comments or corrections to the minutes for the Closed Session Minutes for August 2, 2023.

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Carolyn Dobbin to approve the Closed Session Minutes for August 2, 2023, as presented. Motion carried unanimously.
- 1st OPEN FORUM** Mayor Byrd opened the 1st Public Forum at 6:33pm.

With no one wishing to speak, Mayor Byrd closed the 1st Open Forum at 6:34pm.

REGULAR BUSINESS

MAYOR FLETA BYRD:

Mayor Byrd spoke about the bike and pedestrian survey that is available to residents and encouraged both Council and the public to take the survey. She said surveys are available at town hall as well as online.

**TOWN
ADMINISTRATOR'S
REPORT – Leighanna
Worley:**

Town Administrator Worley said the Comprehensive Utility Plan contract will be ready at the September Council meeting. Ms. Worley said she responded to CAMPO and declined their invitation to join the organization. She also said the keyless entry through Building Automation Services started today and should hopefully be done by the end of the week.

Ms. Worley said she attended the Highway 70/I-42 meeting in Goldsboro last week and received updates about construction in town. Councilmember Brown asked if the closure of Swift Creek is still on track to open back up and would like an update if possible. Ms. Worley said she would contact DOT and see if she can get updates.

**FINANCE OFFICER'S
REPORT – Sherry
Hudson:**

Finance Officer Sherry Hudson referenced the financial report for the month of July 2023 and asked if there were any questions.

**Review of Financial
Statements – July
2023:**

Ms. Hudson said any percentages showing as 100% represent expenditures such as Workers Compensation insurance and Property and Liability insurance that are paid in full at the beginning of the fiscal year. She also stated the line item for building maintenance is over 100% due to a pest control service every month and that line item will be fixed with a budget amendment in the future.

**PLANNING AND
ZONING REPORT –
Wendy Oldham**

Planning Director Wendy Oldham referenced the Planning Department report and asked if there were any questions.

Mrs. Oldham said she had a meeting earlier today about Midtown Village and the developers are in the process of getting permits and should start development by next summer. Councilmember Tim Brown asked if there have been any updates about sewer in other areas of town and Ms. Worley said the Comprehensive Utilities Plan will be before Council next month and they will be the first step to getting the feasibility study done.

**EVENTS REPORT –
Emily Matthews**

Events Coordinator Emily Matthews said at the last Farmers Market the attendance was a little higher and thanked the Wilson's Mills Fire Department for having a firetruck at the market. She stated the event page for the Community Yard Sale is active and the town is still collecting school supplies items for the teachers at Wilson's Mills Elementary School.

**POLICE DEPARTMENT
REPORT – Chief
Williams**

Chief Williams referenced the Police Department report in Council's packets and asked if there were any questions.

Mayor Byrd said the old town hall building that is now the Police Department looks really nice.

Councilmember Brown asked for an update on the 2 new SUVs that were approved for purchase earlier in the year. Chief said the dealership that he was dealing with was not able to provide the vehicles within the desired time so 2 new Durangos have been ordered through a local dealership.

**PUBLIC WORKS
REPORT – Patrick Moore**

Public Works Director Patrick Moore referenced the Public Works report and asked if there were any questions.

Councilmember Brown asked if there has been any more vandalism at the Community Park. Mr. Moore said there has not been any vandalism and the bathrooms have been repaired from the last act of vandalism.

**COUNCILMEMBER
COMMENTS:**

Councilmember Brown suggested placing digital signs around town for announcements such as the Farmers Market and other events in town. Mayor Byrd said she and Ms. Worley have looked into digital signs and would like to have them placed in the future.

Councilmember Brown asked for updates on the Council chambers at Town Hall. Ms. Worley said now that the Utilities study has been bid out, her next project is to work on the Requests for Qualifications for the Council chambers.

Councilmember Brown said the signs at the new town hall look good and Councilmember Dobbins asked if there will be lights on the sign at the entrance. Ms. Worley said there should be lighting by the entrance in the near future.

**ARRIVAL OF
COUNCILMEMBER:**

Councilmember Randy Jernigan arrived at 6:53pm.

2nd OPEN FORUM

Mayor Byrd opened the 2nd Public Forum at 6:54pm.

With no one wishing to speak, Mayor Byrd closed the 2nd Open Forum at 6:55pm.

ADJOURN:

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Carolyn Dobbins to adjourn. Motion carried unanimously.

The meeting adjourned at 6:55pm.




FLETA A. BYRD, Mayor


EMILY A. MATTHEWS
Deputy Clerk