

TOWN OF WILSON'S MILLS
PLANNING BOARD MEETING
October 1, 2018

PRESENT: Chairman Donald Byrd, members Ray Stevens, Marvin Dodd, & Mary Beth Whitmire

OTHERS PRESENT: Valerie Brookens, Planning and Zoning Administrator and Mayor Jim Uzzle Jr.

ABSENT: Members Ben Parrish and Lloyd Barnes

CONVOCATION: Chairman Byrd called the meeting to order at 7:00 p.m.

INVOCATION: Byrd gave the invocation.

APPROVAL OF AGENDA: Chairman Byrd asked for the approval of the agenda. Valerie Brookens requested that the Board allow an additional item to be added to the agenda as item B. The same applicant from the East Hampton Subdivision wanted to request a year extension for the final plat completion if the construction plans were approved. This extension requires approval from the Planning Board. A motion was made to approve the agenda with the additional item by Dodd and seconded by Stevens. Motion carried unanimously.

APPROVAL OF MINUTES: Chairman Byrd asked for the approval of the September 4th minutes. A motion was made by Dodd and seconded by Stevens. Motion carried unanimously.

OPEN FORUM: Chairman Byrd opened the public forum at 7:05 p.m. and with no one wishing to speak, closed it at 7:06 p.m.

REGULAR BUSINESS:

a. Review and Approval of preliminary plat/construction plans (revision) for East Hampton Subdivision

Valerie Brookens reviewed the East Hampton Subdivision preliminary plat/construction plans staff report with the Board. The applicant's engineering representative was present to answer questions. The representative explained that there was no change in number of lots, only lot configuration. The size of the stormwater pond was being enlarged to get more dirt from the pond. This would provide additional stormwater mitigation benefits. Following a brief discussion, a motion was made to approve the final plat by Dodd. Motion was seconded by Whitmire. Motion carried unanimously.

b. Review and Approval of 1-year extension for effective period of preliminary plat/construction plans (revision) for East Hampton Subdivision

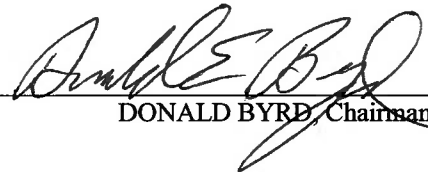
Valerie Brookens provided background information stating that Code states that once a subdivision applicant receives approval or preliminary plat/construction plans that they have 2 years to have the final plat recorded. The Code allows for a 1-year extension with Planning Board approval. The applicant's engineering representative was present to answer questions. Following a brief discussion, a motion was made to allow the 1-year extension by Stevens. Motion was seconded by member Whitmire. Motion carried unanimously.

c. Planning and Zoning Report

Valerie Brookens reviewed the Planning and Zoning report for the month of September. A brief discussion was held regarding code enforcement. Board members felt it would be a good idea to have the Police officers assist with identifying code violations. Brookens shared that Town Council approved the hiring of a part-time code officer and would allow the Town to be much more proactive rather than just reactive and that the Police Department could be a great asset in helping identify violations.

ADJOURN:

With there being no further business, a motion to adjourn was made by member Stevens and seconded by Dodd. Motion carried unanimously. The meeting was adjourned at 7:20 pm



DONALD BYRD, Chairman

ATTEST:



VALERIE BROOKENS, Zoning and Planning Administrator