

TOWN OF WILSON'S MILLS
WORK SESSION MEETING
October 28, 2024

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Randy Jernigan, Tim Brown, and Carolyn Dobbin.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, Finance Officer Sherry Hudson, Public Works Director Patrick Moore, Planning Director Wendy Oldham, and Police Chief AZ Williams.

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 5:05pm.

Departmental Reports Finance Officer Sherry Hudson asked if there were any questions about her report. Mayor Byrd asked about town hall interest and Ms. Hudson said the interest and the principal for Town Hall will even out after a budget amendment later on in the fiscal year. Ms. Hudson said the auditor Jay Sharpe contacted her today and he is correcting a couple things on the audit before sending it in to the Local Government Commission.

Arrival of Councilmembers: Councilmember Carolyn Dobbin arrived at 5:17pm and Councilmember Randy Jernigan arrived at 5:20pm.

Councilmember McGowan asked about the punch list for Millcreek subdivision and Planning Director Wendy Oldham said the developers have to go back over the walking trial again and add more mulch to the landscape areas.

Events Coordinator Emily Matthews said the Touch A Truck event on October 19th was a success and Trunk or Treat on October 26th had a great turnout as well. She provided updates on Tinsel Tree Lane and said applications for vendors and food trucks are steadily coming in.

Councilmember Randy Jernigan said the Public Works department will need new equipment soon. Councilmember McGowan suggested looking into getting equipment from state surplus and Public Works Director Patrick Moore said any equipment in surplus wouldn't be in the best condition.

Councilmember David McGowan asked Chief Williams if there were any full-time openings in the Police Department and Chief Williams said there are none at this time but there will be one in January.

Mayor Fleta Byrd said that she is proud of the staff and thanked them for their hard work and keeping council informed.

Town Administrator Project Updates: Ms. Worley said Council received the draft Request For Qualifications (RFQ) for the Town Campus Master Plan at their meeting last week and asked if there was any further discussion. Councilmember Brown asked if the RFQ has gone out for the Police Department yet and Ms. Worley said those went out in August and we have received a few submittals. She said it is best to start work on the Police Department first and then start work on the Master plan. Councilmember Brown requested a list of who received the RFQs for the Police Department design because local companies have not heard anything. Ms. Worley said local companies may have received the RFQ and not responded. She said the RFQ was sent out to 12-14 companies and we received 4 submittals back. She said she will send a list to Council of all the companies that received the RFQ as well as the companies we received submittals from. Mayor Byrd said this process is on schedule and it all has to be done a certain way to ensure it is being done properly.

**Discussion of Town Hall
Campus Survey and
Chamber Updates:**

Ms. Worley reminded Council of the park dedication for the Phillip R. Wright Community Park on November 10th at 4pm.

Ms. Worley presented the survey results of the Town Hall campus to Council. Paul Fox of 310ai answered questions from Council regarding the septic system on the property. He said the County is currently making sure the septic system can accommodate the bathrooms that were planning to be installed as part of the Council Chambers upfit. Ms. Worley said she is meeting with 310ai tomorrow to go over the finalized RFQ and then it will go to the Town Attorney for further review.

**Presentation of National
Fitness Campaign Program:**

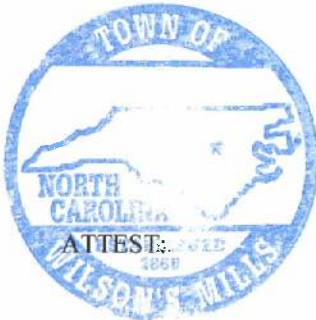
Miss Worley said she was contacted by the National Fitness Campaign which provides fitness systems for public parks. She referenced the information given to Council prior to the meeting and said the Town of Selma has recently gotten some of the physical fitness systems from this program. She said there are grants available to help us get these systems and if we would like to move forward, she can find out if we qualify. Mayor Byrd asked where the equipment would go and Ms. Worley said that would be determined after areas in town are accessed. Ms. Worley said the next steps would be for her to meet with the representatives and let them know we want to move forward.

It was the consensus of Council for Town Administrator Worley to meet the appropriate individuals to move forward with this.

ADJOURN:

A motion was made by Councilmember Tim Brown and seconded by Mayor Pro-tem JC Triplett to adjourn. Motion carried unanimously.

The meeting adjourned at 6:04pm.




EMILY MATTHEWS, CMC
Town Clerk


FLETA A. BYRD, Mayor