



**REGULAR COUNCIL MEETING
OCTOBER 16, 2023
6:30 P.M.**

ORDER OF BUSINESS

- 1. PLEDGE TO FLAG**
- 2. INVOCATION**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
 - a. Regular Town Council Meeting - September 18, 2023
- 5. 1st OPEN FORUM**
- 6. REGULAR BUSINESS:**
 - a. MAYOR FLETA BYRD
 - i. **PROCLAMATION** Recognizing November 1, 2023 A National Family Literacy Day in the Town of Wilson's Mills
 - b. TOWN ADMINISTRATOR'S REPORT - Leighanna Worley
 - c. FINANCE OFFICER'S REPORT - Sherry Hudson
 - i. Review of Financial Statements - August 2023
 - d. PLANNING & ZONING REPORT - Wendy Oldham
 - i. **CALL PUBLIC HEARING** -Rezone 5827 US Highway 70
 - e. EVENTS REPORT - Emily Matthews
 - f. POLICE DEPARTMENT REPORT - Chief Williams
 - g. PUBLIC WORKS REPORT - Patrick Moore
 - h. COUNCILMEMBER COMMENTS
- 7. 2nd OPEN FORUM**
- 8. ADJOURN**

TOWN OF WILSON'S MILLS
REGULAR TOWN COUNCIL MEETING
September 18, 2023

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers Randy Jernigan, David McGowan, and Tim Brown.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, and Town Attorney Gabriel Du Sablon.

ABSENT: Councilmember Carolyn Dobbin

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 6:30pm.

PLEDGE Mayor Byrd led the pledge of allegiance to the flag.

INVOCATION: Mayor Byrd gave the invocation.

APPROVAL OF AGENDA: Mayor Byrd asked for approval of the agenda.

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Tim Brown to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES: Mayor Byrd asked for any comments or corrections to the minutes for the Regular Town Council Meeting for August 21, 2023.

Regular Town
Council Meeting-
August 21, 2023:

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Tim Brown to approve the Regular Town Council Meeting Minutes for August 21, 2023, as presented. Motion carried unanimously.

1st OPEN FORUM Mayor Byrd opened the 1st Public Forum at 6:32pm.

Pastor Robinson of Union Hill Church said the county waterline came through the church property with easement and messed up the parking lot. Mr. Robinson said the church took out a loan 3 years ago to pave the parking lot and now the work from the County has damaged the work that was done. The church is seeking guidance and direction on how the parking lot can be restored. Town Administrator Leighanna Worley asked Mr. Robinson to call her and she will be able to discuss with him how the issue can be resolved.

With no one else wishing to speak, Mayor Byrd closed the 1st Open Forum at 6:36pm.

REGULAR BUSINESS
MAYOR FLETA BYRD:

Mayor Byrd said she has attended several meetings in the last month including a USDA meeting in Wilson where she gained more information about how to obtain grant money for the town. She was also a part of the meeting that the Johnston County Mayors had with Wiley Nickel regarding the issues he hopes to tackle during his term. Mayor Byrd was also part of the staff retreat that took place on September 7th and she said she is very proud of the staff and all they are doing to work on community engagement.

**TOWN
ADMINISTRATOR'S
REPORT – Leighanna
Worley:**

Town Administrator Worley also said she is proud of the Department Heads and staff and how they are working together to grow the town. Ms. Worley said her PELA project is on community engagement and that was the sole focus of the retreat. She said there will be information on the project at the October meeting. She said increasing community engagement is part of the town's strategic plan as well.

Ms. Worley said the keyless entry at the town hall building is almost complete. She also said the Requests for Qualifications for the council chambers will be going out next week. The Chamber of Commerce is working to start a publication called Livability and there will be information in the next couple weeks about the cost of putting information about Wilson's Mills in the publication.

Councilmember David McGowan asked what the timeline for the billboard is outside of town hall to be removed. Town Administrator Worley said the previous owner has until next May to make sure it is removed.

**TRC Contract
Approval**

Ms. Worley said at their July meeting Council awarded the bid for the Comprehensive Utilities Plan to TRC Engineering. Ms. Worley referenced the contract in Council's packets and stated the Total for the project is listed as \$60,000 and a grant was received for \$49,999. The town budgeted for an additional \$10,000 and will be removing the difference of \$1 to pay for the project.

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Tim Brown to approve the contract from TRC Engineering for the Comprehensive Utilities Plan. Motion carried unanimously.

**FINANCE OFFICER'S
REPORT – Sherry
Hudson:**

Finance Officer Sherry Hudson referenced the financial report for the month of August 2023 and there were no questions.

**Review of Financial
Statements – August
2023:**

Councilmember McGowan commended Ms. Hudson on her excellent work and always being prepared to answer any questions.

**Amend Wilson's
Mills Finance Policy**

Finance Officer Hudson presented the amendment to the Finance Policy which would change the requirement for a purchase order from \$250 to \$1000.

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to amend the Finance Policy for the Town of Wilson's Mills. Motion carried unanimously.

**PLANNING AND
ZONING REPORT –
Wendy Oldham**

Planning Director Wendy Oldham referenced the planning Department report in Council's packets and there were no questions.

**EVENTS REPORT –
Emily Matthews**

Events Coordinator Emily Matthews said there are 2 more Farmers Markets this season and the Community Yard Sale is this Saturday September 23rd. There will also be a Touch-a-Truck event on October 7th during the Farmers Market.

**Appointment to
Events Committee:
Karon Chanski**

Ms. Matthews referenced the Committee Appointment form in Council's packets for the appointment of Karon Chanski to the Events Committee. Mayor Byrd said Ms. Chanski is a vendor at the Farmers Market and she would be a great addition to the committee.

A motion was made by Councilmember Tim Brown and seconded by Councilmember David McGowan to appoint Karon Chanski to the Wilson's Mills Events Committee. Motion carried unanimously.

**POLICE DEPARTMENT
REPORT – Chief
Williams**

Chief Williams referenced the Police report in Council's packets and asked if there were any questions.

Councilmember McGowan said he has spoken with Chief about the issue of squatters in Wilson's Mills and chief said that is not an issue for us at this time but he will talk to other Chiefs in the county to get ideas on how to handle the issue should it ever come up.

Councilmember McGowan noted the rise in the number of arrests for the month of August and Sergeant Barton said the number has gone up for a variety of reasons and the call volume has also increased. Sergeant Barton also said that due to the high call volume it has become evident that the department needs more officers and if the department does not grow soon the safety of the town will decline. Councilmember McGowan asked if we have any on call officers and Chief Williams said there is not enough coverage in the department to have an on-call officer.

Town Administrator Worley said there is a desperate need for more officers as well as positions in Public Works. Mayor Byrd and Council all stated that they will make sure to accommodate the staffing needs in the future and hope to have the budgetary requirements at the beginning of the next calendar year.

**PUBLIC WORKS
REPORT – Patrick Moore**

Public Works Director Patrick Moore referenced the Public Works report in Council's packets.

Mayor Byrd said the repairs at the Community Park look great. Councilmember McGowan asked how much it cost to repair the damage at the park and Mr. Moore said it cost \$5,000 but our insurance deductible was \$500.00.

**COUNCILMEMBER
COMMENTS:**

Councilmember Brown stated the stoplights on Swift Creek Road are still out of sync and need to be reconfigured to help with traffic flow.

2nd OPEN FORUM

Mayor Byrd opened the 2nd Public Forum at 7:12pm.

With no one wishing to speak, Mayor Byrd closed the 2nd Open Forum at 7:13pm.

ADJOURN:

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember Randy Jernigan to adjourn. Motion carried unanimously.

The meeting adjourned at 7:13pm.

FLETA A. BYRD, Mayor

ATTEST:

EMILY A. MATTHEWS, CMC
Deputy Town Clerk

Proclamation
Recognizing November 1, 2023
As National Family Literacy Day in the
Town of Wilson's Mills

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking its 29th anniversary on November 1, 2023, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of readers; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read-a-thons, book drives, workshops, and family activities at schools, libraries, and community centers to encourage literacy; and

WHEREAS, *as many as one in six adults struggle with reading and writing*, and by learning to read, individuals can gain self-respect and confidence and strive toward goals that otherwise would not be achievable; and

WHEREAS, the National Society of the Daughters of the American Revolution is a nonprofit, nonpolitical volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children and adults; and

WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, is committed to increasing literacy by promoting and supporting literacy programs.

NOW, THEREFORE, I, Fleta Byrd, Mayor of the Town of Wilson's Mills do hereby proclaim November 1, 2023 as

NATIONAL FAMILY LITERACY DAY

To underscore the importance of literacy, celebrate the joy of reading, encourage residents to promote literacy by reading together as a family, and to extend deep appreciation to our local librarians, educators, and literacy service providers for their tireless efforts to strengthen the literacy of our children and our community.

Fleta Byrd, Mayor

**TOWN ADMINISTRATOR /
CLERK / HR DIRECTOR**
Leighanna T. Worley, MMC, NCCMC

**FINANCE OFFICER /
DEPUTY CLERK**
Sherry L. Hudson, CMC, NCCMC

TOWN PLANNER
Wendy Oldham, CZO

CHIEF OF POLICE
A.Z. Williams



MAYOR
Fleta Byrd

MAYOR PRO-TEM
JC Triplett

COUNCILMEMBERS
Randy N. Jernigan
David J. McGowan
Carolyn Dobbins
Tim Brown

TOWN ATTORNEY
Gabriel Du Sablon

Date: October 5, 2023

To: Mayor Fleta Byrd
Mayor Pro Tem J. C. Triplett
Councilmember Carolyn Dobbins
Councilmember David McGowan
Councilmember Randy Jernigan
Councilmember Tim Brown

Re: September 2023 Finance Report

Attached is the August September 2023 finance report. The line items should reflect 25%. Overall, the General Fund stands at 10% of revenues and 34% expenditures.

The revenues are coming in slowly, but they will catch up as soon as the Ad Valorem Taxes start to come in.

Should you have any questions, please feel free to contact me at 919-938-3885 ext. 270.

Best Regards,

Sherry L. Hudson, CMC, NCCMC
Finance Officer/Deputy Clerk

Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

10 General Fund

Description	Budget	YTD	Variance	Percent
Revenues				
10-3100-120 Vehicle Tax	125,000	38,800.19	(86,199.81)	31%
10-3100-170 Penalties & Int. on Taxes	2,390	816.43	(1,573.57)	34%
10-3198-110 Ad Valorem Prior Levies	500	504.90	4.90	101%
10-3199-110 Ad Valorem Current Levy	1,198,188	81,230.04	(1,116,957.96)	7%
10-3231-310 Sales & Use Tax MONTHLY	563,181	140,108.84	(423,072.16)	25%
10-3231-311 State Sales Tax Refund	25,000	0.00	(25,000.00)	
Yearly				
10-3315-330 Powell Bill Street Aid	75,000	38,883.82	(36,116.18)	52%
10-3322-310 Beer & Wine Taxes	14,157	0.00	(14,157.00)	
10-3322-311 ABC Board - Local	15,113	1,004.85	(14,108.15)	7%
10-3324-310 Electric Power Tax	66,476	16,002.69	(50,473.31)	24%
10-3324-311 Telecommunications Tax	550	19.28	(530.72)	4%
10-3324-312 Video Tax	6,510	1,747.98	(4,762.02)	27%
10-3324-313 Natural Gas Tax	1,977	254.97	(1,722.03)	13%
10-3431-220 Drug Seizure Revenue	0	0.00	0.00	
10-3431-360 Vest Grant Income	0	0.00	0.00	
10-3431-430 Court Facility Fees	2,569	782.55	(1,786.45)	30%
10-3431-431 Ticket & Violation Fees	1,000	625.00	(375.00)	63%
10-3471-410 Open Space Fees	0	0.00	0.00	
10-3491-410 Planning Fees	50,000	17,402.64	(32,597.36)	35%
10-3491-412 PD Fees	850	115.00	(735.00)	14%
10-3500-000 KS Bank Loan Proceeds	400,000	0.00	(400,000.00)	
10-3612-411 Festival & Event Income	1,000	134.00	(866.00)	13%
10-3700-000 PART-F Funding	0	0.00	0.00	
10-3701-001 ARP Act Funding	878,330	0.00	(878,330.00)	
10-3701-002 GRANTS	58,000	0.00	(58,000.00)	
10-3831-000 Interest Earned	1,500	309.83	(1,190.17)	21%
10-3833-840 Comm. Program Donations	500	0.00	(500.00)	
10-3833-842 Donations to PD	0	0.00	0.00	
10-3839-410 Lot Mowing Fees	0	0.00	0.00	
10-3839-850 Insurance Proceeds	0	8,749.79	8,749.79	
10-3840-800 Misc. Collections/Pet Fees	5,000	3,643.19	(1,356.81)	73%
10-3991-991 Appropriated Fund Balance	0	0.00	0.00	
10-3991-992 Powell Bill F/B Appropriated	0	0.00	0.00	
10-3991-993 Drug Seizure Appr. Fund	0	0.00	0.00	
Bal.				
Revenues Totals:	3,492,791	0.00	351,135.99	(3,141,655.01) 10%

Departmental Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

Department: 4110 Governing Board

Expenditures				
Description	Budget	YTD	Variance	Percent
10-4110-121 Salaries & Wages	10,800	2,700.00	8,100.00	25%
10-4110-181 Payroll FICA	827	206.64	620.36	25%
10-4110-185 Excess ESC Taxes	2,500	0.00	2,500.00	
10-4110-191 Audit Fees	13,000	0.00	13,000.00	
10-4110-192 Legal Fees	24,000	0.00	24,000.00	
10-4110-193 Professional Fees	7,000	1,366.70	5,633.30	20%
10-4110-299 Department Supplies	15,000	3,212.64	11,787.36	21%
10-4110-311 Travel Expense	1,000	0.00	1,000.00	
10-4110-331 Utilities - Electricity	21,000	6,619.32	14,380.68	32%
10-4110-333 Utilities - LP Gas	5,000	0.00	5,000.00	
10-4110-334 Utilities - Water	5,000	689.60	4,310.40	14%
10-4110-335 Utilities - Trash	5,100	1,851.46	3,248.54	36%
10-4110-336 IT Services	40,860	16,663.30	24,196.70	41%
10-4110-339 Municipal Election Cost	2,600	0.00	2,600.00	
10-4110-359 Tax Collections Fees	23,964	56.17	23,907.83	0%
10-4110-395 Education & Seminars	1,000	0.00	1,000.00	
10-4110-398 Citizens Academy	0	0.00	0.00	
10-4110-451 Insurance & Bonding	50,000	53,391.30	(3,391.30)	107%
10-4110-491 Dues	6,000	6,121.34	(121.34)	102%
10-4110-495 Ordinance Codification	1,100	0.00	1,100.00	
10-4110-498 Contingency	0	0.00	0.00	
10-4110-550 Capital Outlay New TH Up-fit	400,000	74,094.83	325,905.17	19%
10-4110-552 Capital Outlay Projects	150,000	0.00	150,000.00	
10-4110-690 Donations	0	0.00	0.00	
10-4110-693 Christmas Party	1,800	0.00	1,800.00	
10-4110-710 Town Hall - Principal	513,501	315,306.90	198,194.10	61%
10-4110-720 Town Hall - Interest	4,870	10,713.70	(5,843.70)	220%
10-4110-991 Appropriated Fund Balance	0	0.00	0.00	
Total Expenditures for Department	1,305,922	492,993.90	812,928.10	38%

Departmental Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

Department: 4120 Administration

Expenditures					
Description	Budget	YTD	Variance	Percent	
10-4120-121 Salaries & Wages	261,121	66,658.37	194,462.63	26%	
10-4120-181 Payroll FICA	19,976	5,073.17	14,902.83	25%	
10-4120-182 Retirement	31,596	8,565.60	23,030.40	27%	
10-4120-183 Group Insurance	34,800	12,168.00	22,632.00	35%	
10-4120-185 Unemployment Tax	0	0.00	0.00		
10-4120-193 Software Purchases	0	0.00	0.00		
10-4120-199 Professional Fees	0	0.00	0.00		
10-4120-251 Gas & Oil	0	51.90	(51.90)		
10-4120-260 Department Supplies	3,500	1,869.68	1,630.32	53%	
10-4120-311 Travel	10,000	2,679.15	7,320.85	27%	
10-4120-321 Telephone	600	304.63	295.37	51%	
10-4120-325 Postage	500	252.00	248.00	50%	
10-4120-353 Vehicle Maintenance	0	0.00	0.00		
10-4120-359 Contracted Services	0	0.00	0.00		
10-4120-370 Advertising	2,500	1,014.00	1,486.00	41%	
10-4120-380 Software Support	0	0.00	0.00		
10-4120-395 Employee Training	9,500	2,022.00	7,478.00	21%	
10-4120-398 Drug Testing	0	0.00	0.00		
10-4120-438 Building Rent	0	0.00	0.00		
10-4120-439 Equipment Rent	7,000	2,524.87	4,475.13	36%	
10-4120-491 Dues	1,100	780.00	320.00	71%	
10-4120-553 Capital Outlay - Vehicles	0	27,919.34	(27,919.34)		
Total Expenditures for Department	382,193	131,882.71	250,310.29	35%	

Departmental Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

Department: 4310 Police

Expenditures				
Description	Budget	YTD	Variance	Percent
10-4310-121 Salaries & Wages	678,762	180,887.34	497,874.66	27%
10-4310-126 Salaries - Part Time	55,100	26,301.75	28,798.25	48%
10-4310-181 Payroll FICA	56,141	15,834.84	40,306.16	28%
10-4310-182 Retirement	88,511	25,407.64	63,103.36	29%
10-4310-183 Group Insurance	95,700	31,434.08	64,265.92	33%
10-4310-184 LEO 401K	33,939	8,923.76	25,015.24	26%
10-4310-185 Unemployment Tax	0	0.00	0.00	
10-4310-199 Professional Services	1,000	350.00	650.00	35%
10-4310-212 Uniforms	5,000	1,081.95	3,918.05	22%
10-4310-213 Vest Expenses	5,000	0.00	5,000.00	
10-4310-251 Gasoline & Oil	84,000	18,372.02	65,627.98	22%
10-4310-252 Tires	3,500	2,033.08	1,466.92	58%
10-4310-260 Department Supplies	5,000	4,969.23	30.77	99%
10-4310-265 Ammunition & Guns	3,000	0.00	3,000.00	
10-4310-311 Travel	2,000	420.98	1,579.02	21%
10-4310-321 Telephone	10,000	1,008.88	8,991.12	10%
10-4310-325 Postage	100	126.00	(26.00)	126%
10-4310-352 Maintenance - Equipment	0	0.00	0.00	
10-4310-353 Maintenance Vehicles	8,000	7,956.25	43.75	99%
10-4310-359 Contracted Services	0	0.00	0.00	
10-4310-380 Software Support	0	712.50	(712.50)	
10-4310-395 Employee Training	1,000	1,726.00	(726.00)	173%
10-4310-398 Pre-Employment Testing	2,000	945.00	1,055.00	47%
10-4310-491 Dues	300	0.00	300.00	
10-4310-495 GHSP Grant Expenses	0	0.00	0.00	
10-4310-550 Capital Outlay - Equipment	8,000	5,085.00	2,915.00	64%
10-4310-553 Capital Outlay - Vehicles	100,000	75,318.16	24,681.84	75%
10-4310-610 Comm. Policing Program	1,000	0.00	1,000.00	
10-4310-751 Vehicle - Principal	0	0.00	0.00	
10-4310-753 Vehicle - Interest	0	0.00	0.00	
Total Expenditures for Department	1,247,053	408,894.46	838,158.54	33%

Departmental Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

Department: 4410 Public Works

Expenditures				
Description	Budget	YTD	Variance	Percent
10-4410-121 Salaries & Wages	95,431	25,439.75	69,991.25	27%
10-4410-126 Salaries Part Time	0	1,813.50	(1,813.50)	
10-4410-181 Payroll Fica	7,301	1,924.12	5,376.88	26%
10-4410-182 Retirement	11,548	3,233.87	8,314.13	28%
10-4410-183 Group Insurance	17,400	6,084.00	11,316.00	35%
10-4410-212 Uniforms	750	53.94	696.06	7%
10-4410-251 Gasoline & Oil	5,500	1,378.39	4,121.61	25%
10-4410-252 Tires	500	0.00	500.00	
10-4410-260 Department Supplies	12,000	6,527.02	5,472.98	54%
10-4410-311 Travel	500	0.00	500.00	
10-4410-321 Telephone	500	97.29	402.71	19%
10-4410-325 Postage	126	63.00	63.00	50%
10-4410-330 Street Lighting	5,700	1,473.63	4,226.37	26%
10-4410-351 Maint. - Bldg. & Grounds	1,000	6,362.33	(5,362.33)	636%
10-4410-352 Maint. - Equipment	1,000	157.37	842.63	16%
10-4410-353 Maint. - Vehicles	1,000	816.59	183.41	82%
10-4410-359 Contracted Services	0	0.00	0.00	
10-4410-395 Employee Training	1,000	0.00	1,000.00	
10-4410-398 Drug Testing/Vaccines	600	0.00	600.00	
10-4410-439 Equipment Rent	1,000	0.00	1,000.00	
10-4410-491 Dues	600	0.00	600.00	
10-4410-550 Capital Outlay - Equipment	33,600	4,725.54	28,874.46	14%
10-4410-553 Capital Outlay - Vehicles	0	0.00	0.00	
10-4410-591 Powell Bill Expenditures	75,000	5,031.07	69,968.93	7%
Total Expenditures for Department	272,056	65,181.41	206,874.59	24%

Departmental Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

Department: 4910 Planning & Zoning

Expenditures				
Description	Budget	YTD	Variance	Percent
10-4910-121 Salaries & Wages	142,978	37,508.72	105,469.28	26%
10-4910-122 Salaries - Planning Brd.	300	25.00	275.00	8%
10-4910-181 Payroll FICA	10,938	2,817.45	8,120.55	26%
10-4910-182 Retirement	17,301	4,819.82	12,481.18	28%
10-4910-183 Group Insurance	26,100	9,126.00	16,974.00	35%
10-4910-199 Professional Services	10,000	4,456.25	5,543.75	45%
10-4910-251 Gasoline	1,000	153.10	846.90	15%
10-4910-252 Tires	0	0.00	0.00	
10-4910-260 Department Supplies	3,500	836.63	2,663.37	24%
10-4910-265 Repayment Bond Release	0	0.00	0.00	
10-4910-311 Travel	3,000	915.87	2,084.13	31%
10-4910-321 Telephone	1,100	247.28	852.72	22%
10-4910-325 Postage	750	213.24	536.76	28%
10-4910-353 Maintenance - Vehicles	1,000	0.00	1,000.00	
10-4910-359 Contracted Services	6,000	1,901.25	4,098.75	32%
10-4910-370 Advertising	800	48.00	752.00	6%
10-4910-395 Employee Training	4,500	1,860.00	2,640.00	41%
10-4910-398 Drug Testing	0	0.00	0.00	
10-4910-491 Dues	700	115.00	585.00	16%
10-4910-553 Capital Outlay - Vehicles	0	0.00	0.00	
Total Expenditures for Department	229,967	65,043.61	164,923.39	28%

Departmental Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

Department: 6120 Park & Events

Expenditures				
Description	Budget	YTD	Variance	Percent
10-6120-321 Telephone	600	104.66	495.34	17%
10-6120-359 Contracted Services	0	0.00	0.00	
10-6120-693 Festivals / Events	5,000	368.68	4,631.32	7%
10-6120-694 Seniors Program	0	0.00	0.00	
10-6120-700 WM Dog Park	0	0.00	0.00	
10-6120-710 WM Comm. Park - Principal	0	0.00	0.00	
10-6120-720 WM Comm. Park - Interest	0	0.00	0.00	
10-6120-992 WM Community Park	50,000	10,093.57	39,906.43	20%
<u>Total Expenditures for Department</u>	55,600	10,566.91	45,033.09	19%

Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023

30 Enterprise Fund

Description	Budget	YTD	Variance	Percent
Expenses				
30-7140-199 Professional Services	45,872	0.00	45,872.00	
30-7140-200 Tapping Fee Refunds	0	0.00	0.00	
30-7140-299 Dept./Office/Misc. Supplies	0	408.00	(408.00)	
30-7140-325 Postage	400	0.00	400.00	
30-7140-359 Contracted Services	0	0.00	0.00	
30-7140-491 Dues	0	0.00	0.00	
30-7140-590 Purchase of Sewer Tap	0	0.00	0.00	
30-7140-591 Sewer Capital Outlay	0	0.00	0.00	
30-7140-710 Debt Principal Payment	0	0.00	0.00	
30-7140-711 Prin.USDA Sewer BOND "A"	38,000	30,397.00	7,603.00	80%
30-7140-712 Int. USDA Sewer BOND "A"	81,965	0.00	81,965.00	
30-7140-713 Prin.USDA Sewer BOND "B"	6,000	0.00	6,000.00	
30-7140-714 Int.USDA Sewer BOND "B"	9,763	0.00	9,763.00	
30-7140-990 Depreciation Exp.	0	0.00	0.00	
30-7140-991 Fund Balance Appropriated	0	0.00	0.00	
30-9860-982 Transfer Out to GF	0	0.00	0.00	
Totals:	182,000	0.00	30,805.00	17%

Budget vs Actual

Town of Wilson's Mills
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Period Ending 9/30/2023					
Expenses Totals:	182,000	0.00	30,805.00	151,195.00	17%

STAFF REPORT



TO: Mayor Byrd and Town Council Members
 DATE: October 16, 2023
 FROM: Wendy Oldham, Planning Director
 SUBJECT: Planning Report – September 2023

SUBDIVISIONS		
SUBDIVISION	TYPE OF REVIEW	STATUS
Millcreek Phase 2 Powhatan Road-Beside Park	Final Inspection Awaiting	Developer working on items from Punch List
Wilson's Walk Cole Road	Construction Plans Phase 1	Approved Final Plat Phase 1; new construction starting
Olive Branch West Olive Road	Final Plat Phase 1 Submitted	Final Plat Approved Phase 1; new construction has begun
Midtown Village Swift Creek Road and Strickland Road-Along 70	Sketch Plan Submitted	Developer submitting all needed permits, local/state for Infrastructure
Cottages at Wilson's Mills Southerland Road/Adjacent to Ives Landing	Final Inspection Awaiting	Developer contracting out the items that need to be constructed/corrected
Eason Creek Powhatan Rd-across from Pricket Ln	Final Plat Submitted, Phase 1 only	Split Final Plat into 2 Phases; Phase 1 approved & recorded; permits issued
Crescent Mills Both Sides of Strickland Road	Construction Plans for Phases 7 & 8 and Main Amenity Area Submitted	Phases 1,2,3 - Approved Phases 4,5,6 – Approved Home construction has begun
Willis Crossing Wilson's Mills Road and Main St	Construction Plans	Grading and infrastructure in progress
Southerland Mills Southerland Road Across from Ives Landing/End of Hazel Street	Preliminary Plans	Construction Plans Approved
Johnston Farms Phase 2B Marlin Lane/ Waterview Way	Preliminary Plans	Approved with Conditions
Johnston Farms Phase 3 Behind Johnston Farms and end of Jones Road	Waiting of preliminary plans	Waiting on Preliminary Plans; Rezone in progress
Wilson's Ridge Wilson's Mills Road beside Town Hall and Kids Country Childcare	Construction Plans	Approved- Infrastructure Being Installed
Toler Property Wilson's Mills Road across from Poplar Creek	Preliminary Plans submitted	Comments sent; waiting for revised plans/second submittal
Cobalt Townes Hwy 70 Bus beside East Hampton	Waiting on Preliminary Plans	Early Development Stage/Meeting scheduled
STREET TAKEOVER		
Street Name	Subdivision	Linear Feet

N/A	N/A	N/A
RECOMBINATION/SUBDIVIDES		
ADDRESS	ACTION	STATUS
N/A	N/A	N/A
REZONES		
ADDRESS	ACTION	STATUS
End of Jones Rd & Johnston Farms Drive (151 +/- acres)	AG to MU	New rezone received; going to Planning Board in October
5827 US Hwy 70	AG to C-70	Heard before PB; call for public hearing in October
COMMERCIAL/BUSINESSES		
ADDRESS/PROJECT	USE REQUEST	STATUS
1737 Swift Creek Road	Automobile Restoration	CO issued; minor zoning items to be completed over the next 6 months
SIGN PERMITS		
ADDRESS	BUSINESS/PROJECT	STATUS
N/A	N/A	N/A
NON-RESIDENTIAL ZONING PERMITS		
N/A	N/A	N/A
RESIDENTIAL ZONING PERMITS		
USE	#	
Single Family Home – New Construction	32	
Porch/Deck/Pool/Driveway Extension/Ramp/Additions	0	
Accessory Structure	2	
Fence	2	
Doublewide Mobile Home	0	
Rooftop Solar Panels	0	
TOTAL	36	
FLOODPLAIN DEVELOPMENT PERMITS		
ADDRESS/PROJECT	ACTION	STATUS
N/A	N/A	N/A
ZONING INSPECTIONS/LETTERS		
Completed and Passed- Single Family Homes	1	
Completed and Passed-Other	6	
Zoning Verification Letters	0	
CODE ENFORCEMENT VIOLATIONS		
VIOLATIONS	#	
TOTAL	11	
Undue Growth	11	
Debris/Garbage Clean-Up	0	
Nuisance/Junk/Abandoned Vehicles	0	
Chickens/Roosters	0	
ZONING VIOLATIONS		
VIOLATIONS	#	
TOTAL	0	

Building without Permit	0
Fence without Permit	0
Unsafe Structure	0
Other Zoning Violation	0
CODE ENFORCEMENT AND ZONING ABATEMENT	
OUTCOMES	#
Abated	7
Final Letter Sent	0
Citations/Fines Issued	0
TOWN ABATEMENTS	
Paid Abatements	0

Request for Council Action

Agenda Item 6d(i)

TO: Mayor Fleta Byrd and Town Council Members
FROM: Wendy Oldham, Development Compliance Officer
DATE: October 16, 2023
RE: Request To Call A Public Hearing

BACKGROUND:

Current property owner has requested a rezone of property located at 5827 US Hwy 70, Clayton, North Carolina, being 19.98 acres, from AG (Agriculture) to C-70 (Commercial).

Per N.C.G.S 160D-602, a public hearing must be called for and held prior to a vote by Town Council.

ACTION REQUESTED:

Please call for a Public Hearing on the potential rezone of 5827 US Hwy 70, Clayton, North Carolina, being 19.98 acres, from AG to C-70 at the November 20, 2023, Town Council Meeting.

Respectfully submitted,

Wendy Oldham, CZO
Development Compliance Officer

September 2023 Report

Wilson's Mills Police

Chief AZ Williams

- The Community Service Program currently has one (1) active participant.
- Chief attended town staff retreat on 9/7/23.
- Chief attended NC Sentencing Committee meeting on 9/8/23.
- WMPD participated in Labor Day "Booze It & Lose It" on 9/3 thru 9/10.
- Sergeant Matthew Peedin and Sergeant Ray Barton attended a 3-day FBI Carolina Command College supervisory course in Blowing Rock, NC.
- WMPD participated in Child Passenger Safety Week 9/18 thru 9/24.
- Chief and other officers participated in local blood drive campaign on 9/29/23.
- 2023 Dodge Durango pick-up (Performance Auto -Clinton, NC) on 9/29/23.
- WMPD assistance with Hwy 70 construction project continues with no issues.

During this period: Activities - (4,689) Calls for Service – (660)

- Motor Vehicle Accident/Wreck Investigations – 15
- Domestic Dispute - 3
- Disabled Motorists – 13
- Vehicle Stops – 280
- Warnings – 148 Citations - 132
- Arrests – 10 (1- DWI)
- Alarms – 10
- Noise - 5
- Animal Complaint calls – 11
- Suspicious Person/Vehicle calls – 17
- Served/Attempted Warrant/Subpoena Service - 17
- Assists of Other Agency type calls (EMS, Fire, LEO) – 53

Daily monitoring and evening checks:

Neighborhoods (3,427) Businesses (872) Elementary/School/Daycare (85)
Local Churches (305)

Traffic Enforcement Officer

Domestic Violence Officer

<u>DECEMBER:</u>	<u>TOTAL:</u>		<u>DECEMBER</u>	<u>TOTAL</u>
Traffic Stops	70		Domestic Incidents	9
Vehicle Collisions	5		Follow-ups	55
Traffic Complaints	28		# of Victims Contacted	8
Speed Enforcements	9		# of Arrest Warrants	2
Checking Station	0		Arrests	4
Citations	68		Total Felony Charges	4
Warnings	4		Total Misd. Charges	11
Drugs	0		Search Warrants Executed	1
DWI	0		DV Protective Orders	0
Check in with WMPD	6		Training Hrs.	0
Check in with other	1			
Arrests	0			
GHSP Monthly Pts.	550			

*32 Work Zone citations

* 1 School Zone citation

WMPD - Notable Cases

- **Felony Flee to Elude Arrest:** On September 8, 2023, WMPD units encountered a suspicious motorcycle at the back of the Handy Mart with a fake license plate. The driver also acted suspicious by attempting to evade police in the store and not leaving. WMPD units waited for the motorcycle to leave before initiating a traffic stop. The motorcycle failed to stop, reaching speeds of 135 mph while discarding a large, black package onto the side of the road. WMPD units ultimately terminated the pursuit when it was determined traffic was too heavy to safely continue. After an extensive search with a Clayton K-9 unit, officers were unable to locate the discarded package. However, officers were able to retrieve surveillance footage from the Handy Mart. The individual's unique description (a white male with dirty-blond dreadlocks and tattoos) led to information used to obtain a photograph that helped Handy Mart staff positively identify the individual. Arrest warrants are pending.
- **DWI:** On September 13, 2023, at approximately 2:25am on Wilson's Mills Road, a male driver was observed stopped in the south bound lane asleep behind the wheel of his vehicle. A strong odor of alcohol emitted from the vehicle compartment along with the observance of an open can of Heineken in the cup holder, and an open bottle of Jose Cuervo nearby. The driver failed a field sobriety test that was performed. The subject was then transported to the Johnston County Detention Center where he blew a .12. The driver was arrested and charged with driving while impaired.
- **Traffic Stop / Warrant:** On 9/21/2023 at 7:51pm while performing stationary speed enforcement on U.S. Highway 70 Business, officers stopped a vehicle for 75 mph in a 55 mph. The female driver's license was suspended, and she also had an unserved warrant from Johnston County for two counts of Felony obtaining property by false pretenses. She was taken into custody and transported to the Johnston County Detention Center where she received a \$10,000 secure bond.

- **Assist other Agency:** On September 21, 2023, a Four Oaks police officer requested a check-in to search a vehicle with four (4) occupants in reference to drug activity. Shortly thereafter, the officer requested EMS and indicated he had been exposed to a foreign substance (likely Fentanyl). The closest check-ins were deputies who were farther away than WMPD was at the time (WMPD units knew they could get to Four Oaks in about 7- 8 minutes). Based upon this information, and the fact that the Four Oaks officer's radio voice seemed to deteriorate, and that he was alone with four subjects, two WMPD units travelled to Four Oaks to assist, leaving one WMPD unit in town for calls. WMPD was the first on scene. Shortly thereafter, SHP, two JOCO deputy sheriffs and additional Four Oaks PD units arrived. The Four Oaks officer was transported to JMC Smithfield by EMS. He was released the following day and returned to duty.

September 2023

Activities and Calls for Service six (6) month comparison.

March:	Activities - (2,887)	Calls for Service – (504)
April:	Activities - (3,694)	Calls for Service – (461)
May:	Activities - (3,549)	Calls for Service – (589)
June:	Activities - (5,066)	Calls for Service – (602)
July:	Activities - (5,944)	Calls for Service – (625)
August:	Activities - (6475)	Calls for Service – (600)
September:	Activities - (4,689)	Calls for Service – (660)

Breakdown by incident type six (6) month comparison

Type of Call	Mar	April	May	June	July	Aug	Sept
Motor Vehicle Accident/Wreck investigations	23	11	9	12	10	11	15
Domestic Dispute	11	8	16	8	10	3	3
Disabled Motorists	5	15	13	21	10	12	13
Vehicle Stops	215	142	245	234	272	264	280
Arrests	7	3	10	1	12	10	10
Alarms	7	10	10	13	2	8	10
Noise complaint calls	2	4	4	1	7	4	5
Animal Complaint calls	4	9	17	15	20	9	11
Suspicious Person/Vehicle calls	14	13	8	10	11	8	17
Served/Attempted Warrant/Subpoena Service	6	11	18	7	21	15	17
Assists of Other Agency type calls (EMS, Fire, LEO)	22	27	21	49	57	46	53
Total	316	253	371	371	432	390	434

Public Works Report

September 2023

Patrick Moore

- Done oil changes on both PW trucks.
- Attended Staff retreat.
- Completed work order for PD dealing with TVs for monitoring camera system.
- Completed work order for planning department regarding lights in planning room.
- Completed work order for Finance department regarding lights in kitchen.
- Installed hood vent and duct for stove in kitchen.
- Responded to nuisance complaints about dogs running loose.
- Had 4 tires fixed for PD.
- Placed signs out for blood drive and Community yard sale.
- Cut and trimmed Community Park.
- Cut and trimmed Town maintained properties.
- Placed speed limit and no parking signs in Parrish Ridge.
- Changed air filters in Town Hall and Police Dept.
- Sprayed herbicide around Town Hall Campus.
- Had 5 trees removed by Sharpe cuts.
- Cleaned up 5 more trees that had fallen during a storm.